

NKWGA TEAM PLAY GUIDELINES
ADOPTED FEBRUARY, 1994

**(REVISED APR '96, FEB&OCT '98, OCT '00, OCT '03, APR&OCT '05, OCT '06, OCT '07,
MAY '11, JUNE '12, APR '13, SEP '13, APR '14, MAY '16, OCT '16, MAY '17)**

1. Only Regular Member Clubs may field teams.
2. Clubs must have dues paid by June 1 to be eligible.
3. The season usually begins at the end of May, and continues until the end of August or early September, allowing a match at each club. Also, a few possible rain dates are figured into the schedule.
4. One club hosts the Best Ball Tournament in early September. There is an alphabetical rotation for this obligation. The Best Ball is considered to be the finale to the Team Play season.
5. To be eligible to participate in Team Play a player must be a resident of Northern Kentucky (Boone, Campbell, Grant, Kenton or Pendleton counties), or be affiliated (defined as being a dues-paying member or active league participant) with a Regular Member Club. In addition a player must have a current USGA handicap for 18 holes and must have five scores posted in a recognized handicap system from the previous calendar year or the current calendar year up until the time she plays for a team AND these scores must be part of the revision being used for the date of play. The maximum handicap index to be used in all NKWGA events is 40.4. A player with a higher index may play but she must reduce her index to 40.4. A handicap for 9 holes may not be doubled and become an 18-hole handicap. The term "current" indicates that a player is currently enrolled in a handicapping system, which regularly recomputes the individual's handicap regardless of the frequency or infrequency of her play. Handicaps must be verifiable. Eligible players may play for any number of teams. A player may be "borrowed" from another team's roster with approval of that team's captain.
6. A Team Play Chair is elected every two years. In cooperation with the Delegates from each club she should schedule the Team Play matches each season. The Team Play Chair should work very hard with the clubs to avoid scheduling more than one match in a week. She should draw up a schedule of matches for each week. Each club should play each other club one time. Shotgun starts are preferred.
7. The format for Team Play is as follows:
 - a. Each club fields a team of six players. Each club decides how its players are chosen.
 - b. Play is in foursomes. In foursome "A" are the first and second lowest handicap players from each of the two opponent clubs. In foursome "B" are the third and fourth lowest handicap players, and in foursome "C" are the fifth and sixth lowest handicap players.

- c. Each player has one opponent, determined by handicap order, and the difference in strokes between opponents is given.
 - d. There are 18 points available in each match, one point per hole. A win is +1, a loss is 0, and a tie is + ½.
 - e. The Team Play Chair keeps cumulative points. The winner at the end of the season is the club with the most points.
 - f. There are penalties for forfeited matches. Each unopposed player is awarded points equal to the average of the rest of her team for that day or 9.5 points, whichever is greater. The missing player receives zero points. In addition, the offending team is penalized –9 points for each missing player on that day. The unopposed player has the option to stay and play.
8. U.S.G.A. rules govern play, with the following exceptions. First, as of October 2006, a local rule regarding "preferred lies" is in effect as follows: "If a player's ball lies on a closely mown area through the green the player may mark, lift and clean her ball without penalty. Before lifting she must mark the position of the ball. She must then place the ball on a spot within six inches of and not nearer the hole than where it originally lay, that is not in a hazard or on a putting green. (See Appendix I, 3b.) A player may place her ball only once, and it is in play when it has been placed (Rule 20-4). If the ball fails to come to rest on the spot on which it was placed, Rule 20-3d applies. If the ball when placed comes to rest on the spot on which it was placed and it subsequently moves, there is no penalty and the ball must be played as it lies, unless the provisions of any other rule apply. If the player fails to mark the position of the ball before lifting it or moves the ball in any other manner, such as rolling it with a club, she incurs a penalty of one stroke. The penalty for breach of a local rule in match play is loss of hole." Second, in October, 2008, a motion was passed that stated that in all NKWGA events the use of electronic measuring devices would be permitted. This local rule is as follows: "In this competition a player may obtain distance information by using a device that measures distance only. If, during a stipulated round, a player uses a distance-measuring device that is designed to gauge or measure other conditions that might affect his play (e.g., gradient, wind speed, temperature, etc.) the player is in breach of Rule 14-3, for which the penalty is disqualification, regardless of whether any such additional function is actually used."
9. The player's signature on the scorecard makes the result official. In the event of a question or a controversy, the players involved must determine the answer and the official score before signing the scorecard. This should be done with the help of the Team Play Chair, the pro at the host club, and the officers of the Association, if necessary. Once the signed cards have been turned in to the Team Play Chair the only change she may make is to correct addition mistakes. The Team Play Chair must keep all scorecards until the end of the season.
10. Scorecards should be prepared by the host club captain, prior to that week's play. Each other Team Captain must contact the host club captain early in the week to report the names, handicap indexes, and GHIN numbers of her six players. The host club captain will compute the handicaps from the indexes, based on the slope of her

course. She must put both the index and the handicap of each player on the scorecards. She should attach cards for players 1, 3, and 5 with a paper clip and label the group with the name of one team. Then attach cards for players 2, 4, and 6 with a paper clip and label with the name of opponent club. These will be given to captains when they pay for all six carts, and then be given to individual players by captains. The host club captain must bring a written list of players for the day, their handicaps, and their tee assignments to be left in the pro shop. She should arrange for extra scorecards to be put on each cart.

11. Each Team Captain should collect money for carts from her team, and pay for her team's carts in the pro shop all at once, upon arrival. It is recommended that the host club captain inform each Team Captain of the cart charges at the time she calls in her player list.
12. Serving of refreshments is at the discretion of the host club.
13. Six individual prizes should be purchased by the Team Play Chair to be awarded to the winning team. Six individual prizes should be purchased for the second place team. The prize-winning clubs must determine which players (or subs) receive the prizes. If a club wishes to purchase extra prizes for additional team members, the club must fund the purchase.
14. Team Captains should be advised to tell their players that cell phones, beepers, and other electronic devices must be turned off during the course of play. In April, 2003 a local rule was put in effect for the Amateur and all other NKWGA events. The rule reads as follows: Cell phones are to be turned off, must not ring, and conversations must not occur, except for emergency calls out. The penalty for not complying with this rule: In match play – loss of hole; in stroke play – two-stroke penalty. Members of any foursome or match are responsible for enforcing this rule as they would any other in *The Rules of Golf*.
15. In September of 2013 a new policy regarding rain delays and rain outs was established. In the event of bad weather after play has started, all officers present on the course, including the Team Play Chair or her designated acting chair, and the pro will meet to consider the situation and make a decision to cancel immediately or suspend play temporarily, based on weather information available. If we cancel and all matches have completed at least nine holes the scores for the first nine holes remain in place. Points won or lost on the holes beyond the nine played on the original date are cancelled. Players will return on the make-up date and play the remaining nine holes. If all matches did not complete nine holes the entire result for the original day is cancelled and on the make-up date the matches begin anew. We must get approval of the host club in any event. N. B., whether we cancel or suspend, the results of any match completed will stand. In addition all teams with incomplete matches will be required to play on the rescheduled date, otherwise the holes not played will be forfeited.

For any rescheduled date, Team Captains must call the Host Captain, whether they have the same players or have different players, since the handicap indexes may change, and the Host Captain will need time to prepare new scorecards.

During a suspension of play we will try to keep all informed about the situation and possible restart time. If the delay is lengthy (never to exceed two hours), but we believe we can still get the matches in, and anyone has to leave due to commitments later in the day, they will have to forfeit the remaining holes. Players are encouraged not to schedule themselves too tightly on team play days.

16. If a captain has a change in roster any time before the day of play she must call the host captain and insert the replacement player in the list. If necessary cards must be re-done to reflect the new handicap order. If a player fails to show the morning of a match, the forfeit occurs in that player's spot and cards will not be re-done.
17. If a player calls in the morning of a match to announce a late arrival and subsequently arrives, she forfeits the holes missed and may begin play at the next unstarted hole.

**NORTHERN KENTUCKY WOMEN'S GOLF ASSOCIATION
TEAM PLAY
ADDENDUM TO GUIDELINES
MAY 2016**

INFRACTIONS AND PENALTIES

Over the years certain infractions have occurred in Team Play and the NKWGA has addressed these issues and determined penalties to be applied should they occur in the future. These penalties are described here so that players and captains are fully aware of them. This document should be attached to the current copy of Team Play Guidelines.

Forfeited Matches: There are penalties for forfeited matches or parts of matches. In October 1998 it was decided that in the event of a player (or players) failing to show for a match, each unopposed player is awarded points equal to the average of the rest of her team for that day. In May 2011 it was decided that those points or 9.5, whichever was greater, would be awarded. In addition, the missing player (or players) receives zero points. Also the offending team is penalized -9 points for each missing player on that day. In October 2009 it was decided that in the event a player has to leave before a match is completed (e.g., for illness) the player unopposed for the remainder of her match keeps the points earned before her opponent left and is awarded the average of the rest of her team for the unopposed holes for that day. The player who left gets the points she earned before leaving and zero for the holes she did not play.

Cell Phone Abuse: Cell phones are to be turned off, must not ring, and conversations must not occur, except for emergency calls out. The penalty for not complying with this local rule in Team Play (match play) is loss of hole. Members of any foursome or match are responsible for enforcing this rule as they would any other in *The Rules of Golf*. This decision was made in April 2003.

Incorrect Handicap: To be eligible to participate in Team Play, a player must have a current USGA handicap for 18 holes. If it is discovered that a player's handicap index was reported incorrectly by a team captain to the hosting captain and the error is not corrected before the match, that player is disqualified for that date and the match is forfeited. (See Forfeited Matches above.) This decision was made in 2004.

Five Scores Not Posted: To be eligible to participate in Team Play a player must have five scores posted in a recognized handicap system from the previous calendar year or the current calendar year up until the day she first plays Team Play. If it is discovered that a player does not have five scores posted as required, the player is disqualified for that date and the match is forfeited. (See Forfeited Matches above.) This decision was made in 2004.